

# ISSE EDUCATIONAL TRAINING GUIDANCE & QUALIFICATIONS STRUCTURE

## TRAINING PROVISION

### ELIGIBILITY TO PARTICIPATE

Anyone wishing to participate in ISSE training guidance facilities and acquire qualifications must first join the ISSE as an individual member. Existing members and prospective members can attend two 1-day per year training guidance events on a free of charge basis.

### PROFESSIONAL MEMBERSHIP COMMITMENT

In order to maintain their professional membership status all ISSE Professional Members (Technicians, Associates, Members and Fellows) are committed to demonstrating ongoing minimum standards of ethicality and competence by attending CPD training guidance events (minimum 24 hrs/yr) regularly provided by the ISSE on the basis of 1 or 3 day events or other ISSE recognised CPD training event providers.

### 1-DAY BASED TRAINING GUIDANCE EVENT

is chargeable at £75 pp per single events when paid individually (includes 5 hours CPD certification, buffet lunch & refreshments) or £55 pp per event for 4 or more multiple events paid simultaneously, or free of charge for both existing and prospective members (when attending their first 2 events per year) and longstanding members who contribute towards Institute organisational activities such as training, qualification assessment, mentoring, investigative inspections, administration, management, scientific research and/or membership promotion.

### 3-DAY EVENT BASED TRAINING GUIDANCE

is chargeable at £750 per person per event for candidates within travelling distance and £890 per person per event for candidates requiring residential accommodation. Charges are based upon min 10 attendees and include 30 hours CPD certification, the cost of catering and on site or close by residential accommodation.

### MENTOR BASED TRAINING GUIDANCE

which is suitable for candidates that require more personalised training provision is chargeable on a mutual agreement basis between the mentor and the candidate.

(This will vary subject to the duration, location and number of candidates participating).

**PRIVATE STUDY BASED TRAINING** is not chargeable but must be recorded by candidates in their individual membership record portal on the ISSE website.

Online based training guidance is also being created proposed to be available from January 2017.

## RANGE OF SUBJECTS COVERED

**STATUTORY DUTY OF CARE** - incumbent upon land lords and their appointed responsible person eg: letting agent/manager; Discharge of legal obligations, diagnostic assessment and remedial specifications consistent with current best practice, ethical behaviours and consumer protection legislation; Mitigation of potential penalties and the related savings; The ISSE tenant/occupier good occupational compliance agreement;

**STATUTORY CERTIFICATION:** Gas system (appliances, pipework & flues) – Electrical system – Portable appliances – Fire/smoke – Carbon monoxide – Windows & Glazing – Energy Performance – The ISSE/IOBH Health Performance Certificate (Health of occupants under the Housing Health & Safety Rating System HHSRS);

**HEALTH & SAFETY REGULATIONS:** Asbestos Recognition; Analysis, testing & identification; Condition assessment; Removal and disposal Procedures; First Aid; CHAS; COSHH;

**BUSINESS MANAGEMENT:** Corporate structure – Accreditation – Insurance; Business Terms & Conditions; Legal and Accountancy Obligations' Product Accreditation Guarantees/Warranties; Consumer Protection Regulations'

**COMPLAINTS:** Resolution Expert Witness Service Mediation and Arbitration

**SMALL CONSTRUCTION PROJECTS:** Building regulations; Constructional features; Structural integrity; Repairs, Maintenance and Improvements (RMI); Alterations & extensions; Intruder security by design; Quantity surveying; Budgeting & defect assessment; Health & safety and first aid

**GENERAL PROPERTY SURVEYING:** Planning; Building and Housing Regulations; Housing Health & Safety Rating System (HHSRS); Constructional features; Diagnostic equipment & techniques; Survey methodology & report writing

**SPECIALIST SURVEYING:** Dampness & Timber decay; Invasive weeds eg: Japanese knotweed; BSI & BRE guidance documentation; Remediation recommendations & costings; Specialist report writing;

**DAMPNESS, PLUMBING, LEAKS, FLOOD & SEWAGE CONTAMINATION** Differentiation; Surveying Damage assessment; Subterranean Leak Sealing and Tanking (including civil engineering projects); Hygienic Decontamination & Drying; Recovery Recurrence Mitigation insurance Loss Assessment;

**BUILDINGS AND HUMAN HEALTH SURVEYING:** Diagnostic assessment of Indoor air pollution human health implications eg: Fungal asthma, Aspergillosis & Legionellosis; Recommendations appropriate to control of various irritant, infectious and/or carcinogenic agents such as:- volatile organic compounds (VOCs) eg: Mould, fungi, bacteria & Legionella; Fibres eg: rockwool, fibreglass & asbestos; Chemical compounds eg: fire retardants, paints & cleaning products and the implications for human health and arrangement for liaison with medical doctors (GPs and Consultants) unique to Ofqual compliant qualified ISSE Surveyors; ISSE/IOBH Health Performance Certification;

**INTRUDER SECURITY BY DESIGN:** Regulations; Survey Assessment; Crime Scene Recovery;

**HERITAGE CONSERVATION SURVEYING:** Listed buildings regulations; Conservation regulations; Constructional features assessment; Structural integrity; Geology and archaeology; Recording and reporting findings, events and decisions working in harmony with conservation officers

**THE ISSE PROPERTY CONDITION AUDIT SERVICE: HOLISTIC SURVEYING**

The ISSE Online self-managed secure documentation record keeping and retrieval service which enhances the value of the property – similar to how an MOT certificate and periodical service record enhances the value of a motor vehicle. Especially considering that a property usually represents the largest investment that anyone can make and accordingly warrants a high level of secure and accessible record keeping. For eg: Property repairs, maintenance & improvements (RMI); Upgrades, alterations & extensions; Property related (or personal) legal documentation such as Property Conveyance purchase and sales; valuation survey reports – condition audit/survey reports – work specification amendments, invoices, receipts, guarantees, warranties – statutory duty of care compliance certificates,

## QUALIFICATION AWARDS

### OFFICIAL OFQUAL REGISTRATION

The ISSE is registered as an Official Qualifications Awarding Body with the Government Office For Qualifications UK (Ofqual) via its partnership with the Awarding Body for the Built Environment (ABBE) based at the City University of Birmingham.

The Ofqual scheme provides for competence guidance training and qualifications on a Continuous Professional Development (CPD) lifelong learning basis Ofqual Qualification Credit Framework (QCF).

The educational training guidance and qualifications awards provided by the ISSE are:-

Unique and exclusive to the ISSE (No comparables available from any other source)

Rated up to level 6+ (level 6 equating approximate to a Bachelor Degree level).

The QCF scheme determines competence on the basis of informal assessment without the need for formal examination.

CPD ATTENDANCE CERTIFICATES are awarded to all event attendees – these confirm:-

1. The fact that the attendee has received training guidance.
2. The particular subject of the training received
3. The QCF level of the training received
4. The event duration in hrs. (10 hours equates to 1 credit under the Ofqual QCF system)

### PROFESSIONAL COMPETENCE CERTIFICATES AND/OR DIPLOMAS

Are awarded to candidates who are assessed as having successfully demonstrated competence in a particular subject.

Competence Assessment takes into account the quality of written reports submitted by the candidate and ISSE accumulated QCF credits (10 hrs = 1 credit) acquired through participation in ISSE training guidance events and mentoring together with training guidance events provided by organisation other than the ISSE, work experience and/or private study and the willingness of the candidate to modify their procedures necessary to be consistent with Best Ethical practice as advised by the ISSE Assessor (Or Assessment Panel)

Certificates are usually based upon up to 37 credits at QCF level of 2 or 3

Diplomas are usually based upon up to 54 credits rated at QCF level of between 3 & 6+ dependent upon the subject.

### INDEPENDENT VALIDATION

The Competence Assessment process is validated by ABBE on an independent & impartial basis.

Diploma awards are subject to a validation fee charged by ABBE separate specific process via the ISSE at the rate £150 per person/Diploma

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